



Ministry of Commerce, Consumer, Trade, Innovation and Labour

VACANCIES

The Ministry of Commerce, Consumer, Trade, Innovation and Labour is seeking suitable candidates to apply for the following position:

Position / Designation	Salary Band	Required minimum qualification and work experience	Salary Scale/Range
1. Principal Labour Officer (Labour Division)	B/I	Essential: Must have a Bachelor's Degree in Industrial Relations, Social Development, Public Policy, Economics, Business Studies and Administration or related field from a recognized university. At least five (5) years' work experience in senior level at any of the related fields above; (3) years of postgraduate holders. Desirable: A postgraduate degree in any of the above related field would be an advantage.	\$30,240 - \$45,360

Job descriptions outlining responsibilities and other requirements such as essential skills are available upon request to the Ministry's Corporate Services Division. Please contact Fielea Schaumkel at *email*: fileah@mcctil.gov.to or Mele Vunipola at melev@mcctil.gov.to or by contacting telephone 23 688. Civil servants who wish to apply may do so and submit your applications through their respective CEOs. Only applications that meet the requirements will be considered.

All applications **must** include an application letter, Curriculum Vitae and copies of relevant qualification transcripts and certificates. If necessary, the Ministry **may** request additional support documents such as reference and police record, and may also request for copies of documents to be certified.

Applications must be addressed to, and received by the Acting CEO/Ministry Commerce, Consumer, Trade, Innovation & Labour/ 'Api-ko-Latai/ Fasi-moe-Afi/ Nuku'alofa, **no later than 4.30pm Friday, 28 July 2017**. Electronic applications is acceptable and must be sent to ceopa@mcctil.gov.to.