



Ministry of Commerce, Consumer, Trade, Innovation and Labour

VACANCIES

The Ministry of Commerce, Consumer, Trade, Innovation and Labour is seeking suitable candidates who wish to submit applications to the following position:

Position / Designation	Salary Band	Required minimum qualification and work experience	Salary Scale/Range
1. Senior Cooperative Assistant (Niuafou'ou)	B/P	Must pass TSC or its equivalent with at least 3 years minimum relevant working experience OR Must pass the PSSC or its equivalent with at least 2 years relevant work experience OR Must pass Form 7 Certificate with at least 1 year of relevant work experience.	\$9,240 - \$13860
2. Trade Officer (Trade Division)	B/L	Must have a Bachelor's degree in International Trade, Marketing, and Economics from a recognized University. Desirable: A post graduate degree in any of the above related fields would be an advantage.	\$19,490 – 29,230
3. Investment Officer (Business Support and Investment Division)	B/L	Must have a Bachelor's degree in Marketing, Economics, Business Administration or related field from recognized University with at least three (3) years of work experience in the field of Trade, Investment, Promotion and Marketing or related field.	\$19,490 – 29,230

Job descriptions outlining responsibilities and other requirements such as essential skills are available upon request to the Ministry's Corporate Services Division. Please contact Mele Vunipola at *email: melev@mcttil.gov.to* or Fielea Schaumkel at *fieleah@mcttil.gov.to*, or by contacting telephone 23 688.

Civil servants from other Ministries expect for MCCTIL who wish to apply must submit your applications through their respective CEOs. Only applications that meet the requirements will be considered. All

applications must include an application letter, Curriculum Vitae, Certified copies of relevant qualification transcripts and certificates and any other support documents necessary.

Please submit your application to the following address and to be received no later than **4:30pm Friday, 7th July 2017**. Email applications are acceptable as well as hard copy applications. All electronic applications are to be sent to *email* ceopa@mcctil.gov.to . Hard copy applications to be addressed to:

Acting Chief Executive Officer
Ministry of Commerce, Consumer, Trade, Innovation &
Labour
P.O. Box 110
'Api Ko Latai
Fasi-Moe-Afi
Nuku'alofa
TONGA